

ELECTION OF A COUNCILLOR

CEER02

In the [county of/county borough
of/district of/
..... of]

Date of Election

Name of candidate

Name of agent

(if applicable)

1. I am the person named above [as election agent at this election] [as candidate at this election, and was my own election agent].

2. I hereby make the following return of [the candidate's] [my] election expenses at this election.

Signature of agent

Date

SECTION ONE: SUMMARY OF PAYMENTS

Part 1. Statement of all election expenses

Type of expense	Amount	
	£	pp
Payments made by the election agent		
Other payments		
Candidate's personal expenses (74 (1))		
Expenses paid by candidate before agent is appointed (74 (1B))		
Petty expenses paid by person authorised by agent (74 (3))		
Expenses incurred on public meetings/displays/ advertisements/circulars/promotion of candidate by persons authorised under s75		
Declarations of value of items purchased other than for the candidate's election (74A (2))		
Declaration of value of items of notional expenditure (90C (2))		
Declaration of amount expenses incurred before a person becomes a candidate (90A (5) (b))		
TOTAL	<input type="text"/>	<input type="text"/>
Disputed claims of which the agent is aware		
Unpaid claims of which the agent is aware		

Please read the accompanying guidance notes carefully to ensure that you complete this form correctly. You should indicate the total value of expenses to be declared under each section, and the total value of all expenses incurred.

SECTION THREE: PAYMENTS MADE OTHERWISE THAN BY THE ELECTION

AGENT *You may have few, if any, payments to report in this section.

Part 3. Payments made by candidate: statement of candidate's personal expenses, and statement of payments made by candidate before an election agent was appointed.

Item No.	Item (include supplier details)	Amount		Date of invoice:		Invoice/ receipt submitted? Y/N
		£	pp	Received	Paid	
Total of all payments						

Part 4. Statement of petty expenses incurred by a person authorised in writing by the agent under s. 74(3)

Item No.	Item (include supplier details)	Name of person who incurred the expense	Amount		Date of invoice:		Invoice/ receipt submitted? Y/N
			£	pp	Received	Paid	
Total of all payments							

Part 5. Details of any expenses in respect of which a return is required under s. 75

Name of person who incurred the expense	Item (include supplier details)	Amount		S. 75 return attached? Y/N
		£	pp	
Total of all payments				

Please note that an invoice or a receipt may be submitted for payments listed at parts 3 and 4 above. These are not required for personal expenses (s.74 (1))

SECTION FOUR: DECLARATIONS OF VALUE * You may have few, if any, payments to report at this section.

Part 6. Declarations of value and amount of election expenses incurred

A: Items purchased other than for the candidate's election:

I hereby declare that the following individual amount(s) of expenditure incurred under s.74 of the RPA'83 and listed below at Part 6a of this return represents the full and true value as calculated in accordance with s.90B of that Act.

Signed Date

Printed Name (Election Agent)

Item No.	Item (include supplier details)	Value of original purchase price, if known £	Actual usage of item, and estimated value £

B: Notional expenditure of more than £50:

I hereby declare that the following individual amount(s) of expenditure incurred under s.90 of the RPA'83 and listed below at Part 6b of this return represents the full and true value as calculated in accordance with that section.

Signed Date

Printed Name (Election Agent)

Item No.	Item (include supplier details)	Normal commercial cost of item	Actual cost paid by agent* (as declared in section 2)	Value of notional expenditure	Period expenditure incurred

C: Amount of expenses incurred before the date of becoming a candidate:

I hereby declare that the total amount of election expenses incurred by or on behalf of the candidate by virtue of s.90A(5)(b) was

£

Signed Date

Printed Name (Election Agent)

SECTION FIVE: UNPAID AND DISPUTED CLAIMS * You may have few, if any, payments to report in this section.

Part 7. Statement of disputed claims of which the election agent is aware:

In addition to payments listed above, I am aware of the following disputed claims:

Item No.	Item (include supplier details)	Value		Date invoice received	Nature of dispute and further action to be taken
		£	pp		
Total of all disputed claims					

Part 8. Statement of unpaid claims of which the election agent is aware:

In addition to payments listed above, I am aware of the following unpaid claims:

Item No.	Item (include supplier details)	Value		Date invoice received	Name of court to which application has been (or is about to be) made and date of application
		£	pp		
Total of all unpaid claims					

SECTION SIX: DONATIONS AND CANDIDATE'S CONTRIBUTION

Part 9. Statement of donations (of more than £50 only)

Permissible donations received:

Ref. No.	Name, address and status of donor (including company registration number if applicable/relevant statutory provision for public fund payment)	Date		Cash amount/value & nature
		Donation received	Donation accepted	

Please note that for donations from exempt trusts, an attachment sheet containing all the relevant information is required.

Donations received from impermissible donors:

Ref. No.	Name and address of donor	Date donation received	Cash amount/value & nature	Date and manner in which donation dealt with in accordance with s.56(2)(a) of the PPERA

Donations received from unidentifiable donors:

Ref. No.	Date donation received	Manner in which donation was made	Cash amount/value & nature	Date and manner in which donation dealt with in accordance with s.56(2)(b) of the PPERA

Part 10. Statement of the amount of money (if any) provided by the candidate to meet election expenses

£